

Fairborn Digital Academy
Board of Directors Meeting Minutes
October 23, 2023
57 East Dayton-Yellow Springs 8:30 AM

Our Mission:

Fairborn Digital Academy is a school-of-choice providing student-centered and personalized educational experiences resulting in a culture of academic excellence for at-risk students.

Call to order: 8:33 a.m.

Board members present: Nancy Sturtz, President; Paul Newman, Vice-President; Jane Doorley; Amy Brooks.

Non-Officios present: Erik Tritsch, Executive Director; Jessica Biggers, Principal; David Stevens, Treasurer (via phone).

Ex-Officios present: Hope Young.

Sponsor representative present: Frank Stoy.

I. Public Comment

II. Approval of minutes of September 18, 2023, meeting

Further, that such minutes be approved.

Moved: Jane Doorley; Seconded: Paul Newman, Sr. Motion carried.

III. Treasurer's report and approval

Further, that the treasurer's report be approved.

Moved: Jane Doorley; Seconded: Amy Brooks. Motion carried.

IV. Executive Director's report

Sunshine Law Training. <https://sunshinelaw.ohioattorneygeneral.gov>

Needs to be completed

Charter School Specialists

Frank Stoy - ODE now newly named Ohio Department of Education and Workforce.

New charter school leader is a positive change - reduction in bureaucracy.

Check At-A-Glance.

Budget

Budget FY 2024. One more staff member than forecasted; 23 total staff members.

5 year forecast coming this month.

Annual Report

Will go out to students when approved.

iPad Purchase

For special education to make the ETR/IEP process easier and more effective.

OSBA Membership and Conference

Membership needed to attend.

OSBA membership \$550.00.

Registration for Conference \$350.00 per registrant.

Erik Tritsch would like to attend to talk to software vendors.

DLAC Conference

In Austin - considered to be THE conference for digital learning; 2 staff may attend.

DREAM (Diversity Recruitment Education Association for the Miami Valley) Membership

Can help get our name out to potential teachers.

Building Leadership Stipend

Hope Young - will help communication and morale. Comes with a yearly stipend.

Jessica Biggers - Courtney Patrick's position has helped immensely, but we are still

Overwhelmed with only 1 Intervention Specialist. When Courtney is here

She will present the WBL program, what we are doing, and how it supports

FTE.

V. Business

1. Approve graduation of Gavin Combs, having met all State and FDA requirements.

Moved: Paul Newman, Sr.; Seconded: Jane Doorley. Motion carried.

2. Approve verification of enrollment.

Moved: Jane Doorley; Seconded: Amy Brooks. Motion carried.

3. Approve Credit Card Report.

Moved: Paul Newman, Sr.; Seconded: Jane Doorley. Motion carried.

4. Approve Budget for FY24.

Moved: Jane Doorley; Seconded: Amy Brooks. Motion carried.

5. Approve 2022-2023 Annual Report.

Moved: Amy Brooks; Seconded: Paul Newman, Sr. Motion carried.

6. Approve Purchase of 4 iPads not to exceed \$2,500.00 for use with Special Education to be paid for with Title I Non-competitive, Supplemental School Improvement grant.

Moved: Paul Newman, Sr.; Seconded: Jane Doorley. Motion carried.

7. Approve membership to Ohio School Board Association (OSBA) for \$550.00.

Moved: Jane Doorley; Seconded: Amy Brooks. Motion carried.

8. Approve registration (\$350.00 per person) and associated costs to attend OSBA Capital Conference for Executive Director and Board Members.

Moved: Amy Brooks; Seconded: Paul Newman, Sr. Motion carried.

9. Approve registration (\$649.00 per person) to the Digital Learning Annual Conference (DLAC) February 26- 28 in Austin, Texas for Executive Director and one Accountability Coach plus associated costs to be paid for with Title I Non-competitive, Supplemental School Improvement grant.

Moved: Paul Newman, Sr.; Seconded: Jane Doorley. Motion carried.

10. Approve membership to Diversity Recruitment Educational Association for the Miami Valley (DREAM) for \$1,000.00.

Moved: Jane Doorley; Seconded: Amy Brooks. Motion carried.

11. Approve Hope Young for a Building Leadership Stipend of \$1,000.00.

Moved: Amy Brooks; Seconded: Paul Newman, Sr. Motion carried.

VI. Good of the Order

Graduation Review - Paul Newman, Sr. handed out discussion items about making the graduation have more “pomp and circumstance”.

Erik Tritsch - Jessica Biggers should hand out diplomas as she is more familiar with the students.

Paul Newman - noted that Erik should read the names. The students deserve the gowns and the image it conveys.

Paul Newman - loves the doors.

VII. Adjournment

Moved: Jane Doorley; Seconded: Amy Brooks. Motion carried.

Next Directors Meeting November 13, 2023, at 8:30 a.m.

Date Approved: _____

Nancy Sturtz, President _____

David Stevens, Treasurer _____