

Fairborn Digital Academy
Board of Directors Meeting Minutes
February 23, 2026
57 East Dayton-Yellow Springs 8:30 AM

Our Mission:

Fairborn Digital Academy is a school-of-choice providing student-centered and personalized educational experiences resulting in a culture of academic excellence for at-risk students.

Call to order 8:34 a.m.

Board members present: Nancy Sturtz, President; Paul Newman, Sr., Vice-President; Thomas Baugh; Jane Doorley.

Non-officios present: Erik Tritsch, Executive Director; Jessica Biggers, Principal; Courtney Patrick, Vice-Principal; Dave Stevens, Treasurer (via phone).

Sponsor Representatives: Kelly Spivey, Frank Stoy (via phone).

Ex-officios present: Heather D'Agostino.

I. Public Comment

II. Approval of minutes of January 12, 2026, meeting

Further, that such minutes be approved.

Moved: Thomas Baugh; Seconded: Jane Doorley. Motion carried.

III. Treasurer's report and approval

Further, that the treasurer's report be approved.

Moved: Jane Doorley; Seconded: Thomas Baugh. Motion carried.

IV. Executive Director's report

Charter School Specialists

Pleased with the Financial Report

OAR report - Good

At a Glance Report - No issues

Open Meetings and Public Records (<https://charterschoolspec.com/board-trainings/>)

All required staff have completed the training.

3 Year forecast

Few changes

Federal grant received in previous years \$375,00. Has been used for Title I, professional development, and computer equipment. Was not approved this year. Still researching the reason for refusal. Was removed from the budget as known revenue.

Ohio Association of EMIS Professionals Conference

Ohio Association of Administrators of State and Federal Programs Conference

Agilix

Warren County ESC Frontline
Memorandum of Understanding for College Credit Plus
School Calendar 2026-2027
Summer School 2026
Resolutions
Personnel

V. Business

1. Approve Verification of Enrollment.

Moved: Thomas Baugh; Seconded: Jane Doorley. Motion carried.

2. Approve graduation of Dillon Day-Oda, Nicole King, Roslyn Sambrano, and Caleb Shackelford, having met all State and FDA requirements.

Moved: Jane Doorley; Seconded: Thomas Baugh. Motion carried.

3. Approve 3 Year forecast.

Moved: Thomas Baugh; Seconded: Jane Doorley. Motion carried.

4. Approve registration (\$360.00 each) and expenses for Heather D'Agostino and Donna Smalt to attend the OAEP Conference in Columbus, Ohio May 3-5, 2026.

Moved: Jane Doorley; Seconded: Thomas Baugh. Motion carried.

5. Approve registration (\$550.00) and expenses for Executive Director to attend the OAASFEP Conference in Columbus, Ohio April 15-17, 2026.

Moved: Thomas Baugh; Seconded: Jane Doorley. Motion carried.

6. Approve purchase of Agilix Buzz with Busy Bee for \$5,000.00 for July 1, 2026-June 30, 2027.

Moved: Jane Doorley; Seconded: Thomas Baugh. Motion carried.

7. Approve purchase of Frontline software from Warren County ESC for \$4,047.47.

Moved: Thomas Baugh; Seconded: Jane Doorley. Motion carried.

8. Approve MOU with Wright State University, Clark State, and Sinclair for College Credit Plus for FY27.

Moved: Jane Doorley; Seconded: Thomas Baugh. Motion carried.

9. Approve school calendar for 2026-2027.

Moved: Thomas Baugh; Seconded: Jane Doorley. Motion carried.

10. Approve FDA Summer School program running June 1, 2026 – July 31, 2026, using Edgenuity courses at \$80.00 per half credit for FDA students and \$120.00 per half credit for non-FDA students. Students will have separate charges for equipment and internet (\$200.00) and tutoring (\$35.00) if needed.

Moved: Jane Doorley; Seconded: Thomas Baugh. Motion carried.

11. Approve payment of \$20.00 per half credit of summer school coursework for administrative costs to Sarah Snyder.

Moved: Thomas Baugh; Seconded: Jane Doorley. Motion carried.

12. Approve Resolutions #111 (Career Advising), #105 (Academic Prevention-Intervention Services), #755 (Safety Policies and Procedures).

Moved: Jane Doorley; Seconded: Thomas Baugh. Motion carried.

13. Approve Kimberly Sherwood, EMIS Coordinator, up to three (3) additional days, at \$197.17 per day not to exceed \$591.51, for the 2025-2026 school year.

Moved: Thomas Baugh; Seconded: Jane Doorley. Motion carried.

Good of the Order

Thomas Baugh - Are the board members covered by liability insurance? Asking about being covered if the school is sued.

Erik Tritsch - Yes, they are covered.

VI. Adjournment

Moved: Jane Doorley; Seconded: Thomas Baugh. Motion carried.

Next Directors Meeting March 23, 2026, at 8:30 a.m.

Date Approved: _____ **March 23, 2026** _____

Nancy Sturtz, President _____

David Stevens, Treasurer _____