

**Fairborn Digital Academy  
Board of Directors Meeting  
August 19, 2024  
57 East Dayton-Yellow Springs Rd. 8:30 AM**

Our Mission:

Fairborn Digital Academy is a school-of-choice providing student-centered and personalized educational experiences resulting in a culture of academic excellence for at-risk students.

**Call to order** 8:30 a.m.

**Board members present:** Nancy Sturtz, President; Paul Newman, Sr., Vice-President; Thomas Baugh; Amy Brooks.

**Non-officios present:** Erik Tritsch, Executive Director; David Stevens, Treasurer (via phone); Jessica Biggers, Principal; Courtney Patrick, Vice-Principal.

**Ex-officios present:** Hope Young, Kim Sherwood.

**Sponsor Representative:** Kelly Brown.

**I. Public Comment**

**II. Approval of minutes of July 29, 2024, meeting**

Further, that such minutes be approved.

Moved: Thomas Baugh; Seconded: Paul Newman, Sr. Motion carried.

**III. Approval of minutes of July 30, 2024, special meeting**

Further, that such minutes be approved.

Moved: Paul Newman, Sr.; Seconded: Amy Brooks. Motion carried.

**IV. Treasurer's report and approval**

Further, that the treasurer's report be approved.

Moved: Amy Brooks; Seconded: Thomas Baugh. Motion carried.

## **V. Executive Director's report**

Charter School Specialists

Good job on Assurances. Please send background checks on MVECA letter head in the future.

Open Meetings Training (<https://charterschoolspec.com/board-trainings/>)

This is now the method for completing the annual Sunshine Training thanks to Charter School Specialists

Sweet Corn Festival

Kim Sherwood Pay Correction

Summer School Reimbursement

Executive Director Bonus

National Dropout Prevention Conference

## **VI. Business**

1. Approve verification of enrollment.

Moved: Thomas Baugh; Seconded: Paul Newman, Sr. Motion carried.

2. Approve correction of contracted pay through GCESC for Kimberly Sherwood as EMIS Coordinator for \$36,433.45 for 200 days retroactive to August 1, 2024, for FY 2024-2025.

Moved: Paul Newman, Sr.; Seconded: Amy Brooks. Motion carried.

3. Approve payment to Erik Tritsch for \$380.00 for summer school administration (19 classes at \$20.00 per class).

Moved: Amy Brooks; Seconded: Thomas Baugh. Motion carried.

4. Approve Executive Director incentive bonus for Erik Tritsch for \$20,000.00 (80% attendance (\$5,000.00 for each 5% over 60%)).

Moved: Thomas Baugh; Seconded: Paul Newman, Sr. Motion carried.

5. Approve registration (\$745.00 each) and expenses for up to three people to the National Dropout Prevention Conference in New Orleans October 13-16, 2024.

Moved: Paul Newman, Sr.; Seconded: Amy Brooks. Motion carried.

**VII. Good of the Order**

Erik Tritsch - explained the new phone policy.

Paul Newman, Sr. - Called Fire Chief Ryan. After inspection by Mr. Shannon - a “home” vent with a suppression system is a viable option for our stove.

Erik Tritsch - Gathering quotes for the vent/suppression system and required cabinets.

Erik Tritsch - All new lights have been installed in the building. May dim some if needed.

**VIII. Adjournment**

Moved: Amy Brooks; Seconded: Thomas Baugh. Motion carried.

**Next Directors Meeting September 23, 2024, at 8:30 a.m.**

**Date Approved:** \_\_\_\_\_ **September 23, 2024** \_\_\_\_\_

**Nancy Sturtz, President** \_\_\_\_\_

**David Stevens, Treasurer** \_\_\_\_\_