

**Fairborn Digital Academy
Board of Directors Meeting
May 19, 2025
57 East Dayton-Yellow Springs 8:30 AM**

Our Mission:

Fairborn Digital Academy is a school-of-choice providing student-centered and personalized educational experiences resulting in a culture of academic excellence for at-risk students.

Call to order: 8:31 a.m.

Board members present: Nancy Sturtz, President; Paul Newman, Sr.; Vice-President; Thomas Baugh; Amy Brooks.

Board members absent: Jane Doorley.

Non-officios present: Erik Tritsch, Executive Director; Dave Stevens, Treasurer (via phone); Jessica Biggers, Principal; Courtney Patrick, Vice-Principal.

Ex-officios: Hope Young; Kim Sherwood.

Sponsor Representative: Frank Stoy.

II. Approval of minutes of April 21, 2025, meeting

Further, that such minutes be approved.

Moved: Paul Newman, Sr.; Seconded: Amy Brooks. Motion carried.

III. Treasurer's report and approval

Further, that the treasurer's report be approved.

Moved: Amy Brooks; Seconded: Thomas Baugh. Motion carried.

IV. Executive Director's report

Charter School Specialists

Frank Stoy - Kim Sherwood won \$25 Amazon gift card for reading and answering questions in the Sponsor Connection - contains a message from our president

Remember June 4-6 Literacy Conference in Columbus

"At-a-Glance" report shows improvement goals - we are doing great! We have almost 100% in all areas.

Five-Year Forecast

David Stevens - Originally this forecast was based on 210 students, we now have 240 students; so, foundation payment is up.

Staff pay has an additional increase for FY26; which we can support, and a probable 6% annual increase on salaries in the future. FY29 ends well.

Policy 7.13

ParentSquare

Insurance

Computers

Payroll

Personnel

V. Business

1. Approve graduation of Skylar Fouch, Kendall Hoover, Alivia Huntsman, Abigail Robinette, Brianna Unger, and Gretchen Williams, having met all State and FDA requirements.

Moved: Thomas Baugh; Seconded: Paul Newman, Sr. Motion carried.

2. Approve verification of enrollment.

Moved: Amy Brooks; Seconded: Paul Newman, Sr. Motion carried.

3. Approve Five-Year Forecast.

Moved: Paul Newman, Sr.; Seconded: Amy Brooks. Motion carried.

4. Approve Policy 7.13 (Special Education Model Policy and Procedures). Corrected version per new standards.

Moved: Thomas Baugh; Seconded: Paul Newman, Sr. Motion carried.

5. Approve contract renewal for ParentSquare for \$3,327.50 from 07/01/2025 through 06/30/2026.

Moved: Amy Brooks; Seconded: Thomas Baugh. Motion carried.

6. Approve Insurance with The Cincinnati Insurance Company through Wallace and Turner for \$4666.00 per year from 06/08/2025 through 06/08/2028.

Moved: Paul Newman, Sr.; Seconded: Thomas Baugh. Motion carried.

7. Approve purchase of 65 new computers from Connection for \$239.75 each and Chrome OS License for \$33.95 each for a total of \$17,950.50; through Title I Non-Competitive Funds.

Moved: Thomas Baugh; Seconded: Paul Newman, Sr. Motion carried.

8. Approve contract with Greene County ESC for Payroll services for approximately \$78,750.00 based on total costs (5.25% of FDA payroll and benefits) for FY26.

Moved: Amy Brooks; Seconded: Thomas Baugh. Motion carried.

9. Approve consent agenda Exhibit 1 for staff contracts for 2025-2026 school year. (With one correction changing work days for Heather D'Agostino to 210.)

Moved: Paul Newman, Sr.; Seconded: Amy Brooks. Motion carried.

10. Approve unpaid leave of absence for Shari Little starting May 7, 2025 through July 31, 2025.

Moved: Thomas Baugh; Seconded: Paul Newman. Motion carried.

11. Approve new hire of Barbara Ward as part-time Accountability Coach for FY26 at \$32.78 per hour not to exceed 29 hours per week.

Moved: Amy Brooks; Seconded: Thomas Baugh. Motion carried.

12. Approve new hire of Heather Livingston as full-time Intervention Specialist for FY26 at \$48,741.00.

Moved: Paul Newman, Sr.; Seconded: Amy Brooks. Motion carried.

13. Approve payment of extended days for Hope Young and Melissa Gillis for 3 days of professional development at \$245.97 per day for a total of \$737.91 each.

Moved: Thomas Baugh; Seconded: Paul Newman, Sr. Motion carried.

14. Approve payment of tuition reimbursement for Courtney Patrick for \$4,476.00 to be paid for with Title II funds.

Moved: Amy Brooks; Seconded: Tom Baugh. Motion carried.

15. Approve payment of \$20.00 per half credit of summer school coursework for administrative costs to Sarah Snyder.

Moved: Paul Newman, Sr.; Seconded: Amy Brooks. Motion carried.

Good of the Order

VI. Adjournment

Moved: Thomas Baugh; Seconded: Paul Newman, Sr. Motion carried.

Next Directors Meeting June 23, 2025, at 8:30 a.m.

Graduation June 17, 2025 6:00 pm.

Date Approved: _____

Nancy Sturtz, President_____

David Stevens, Treasurer_____