

Fairborn Digital Academy
Board of Directors Meeting Minutes
September 18, 2023
57 East Dayton-Yellow Springs 8:30 AM

Our Mission:

Fairborn Digital Academy is a school-of-choice providing student-centered and personalized educational experiences resulting in a culture of academic excellence for at-risk students.

Call to order Time: 8:35 am

Board members present: Paul Newman, Sr., Vice-President; Thomas Baugh; Amy Brooks.

Non-Officious present: Erik Tritsch, Executive Director; Jessica Biggers, Principal; Courtney Patrick, Vice-Principal; David Stevens, Treasurer (via phone).

Ex-Officios: Kim Sherwood.

Sponsor representative present: Frank Stoy.

I. Public Comment

II. Approval of minutes of September 18, 2023, meeting

Further, that such minutes be approved.

Moved: Thomas Baugh; Seconded: Amy Brooks. Motion carried.

III. Treasurer's report and approval

Further, that the treasurer's report be approved.

Moved: Amy Brooks; Seconded: Thomas Baugh. Motion carried.

IV. Executive Director's report

Charter School Specialists

In Sponsor Connection:

New graduation requirements

Blizzard bags no longer allowed

Schools Forward Grant

Help for reading with older kids

Extra support for DORP schools and career pathways

FDA is doing well on maintaining financial stability

Remember to check At-A-Glance

Erik is good to work with. Thank you and good wishes.

Legislator Meeting Update

Sunshine Law Training. <https://sunshinelaw.ohioattorneygeneral.gov>

Tom is unable to get a certificate of completion/have his name on "completed" list.

Frank will check on this issue.

Graduation

Paul would like to table this item for now and add to next month's agenda.

New Hire

Woodhull Contract

Doors

Insurance Policies

OAASFEP Conference

Policies

Report Cards

Came out Thursday - "Exceeds Standards" in all areas but one

"Met Standards" in progress area

Friday visit

Brian Lampton, State Representative; Phil Plummer, State Representative; Bob Hackett.

Senator Hackett - Impressed, wants to meet again with more possible supporters.

V. Business

1. Approve graduation of Jade Castle and Zachary Seamon, having met all State and FDA requirements.

Moved: Thomas Baugh; Seconded: Amy Brooks. Motion carried.

2. Approve verification of enrollment.

Moved: Amy Brooks; Seconded: Thomas Baugh. Motion carried.

3. Approve hire of Dirk Webb as part-time Intervention Specialist through GCESC to be paid at the rate of \$30.90 per hour, not to exceed 29 hours per week, for the 2023-2024 school year.

Moved: Thomas Baugh; Seconded: Amy Brooks. Motion carried.

4. Approve contract with Woodhull to lease two copiers for 36 months at \$298.00 per month.

Moved: Amy Brooks; Seconded: Thomas Baugh. Motion carried.

5. Approve contract with P&G Custom Ent., LLC. to install doors, frames, and hardware for \$8,489.00 to be paid for with OFCC Security Grant.

Moved: Thomas Baugh; Seconded: Amy Brooks. Motion carried.

6. Approve Employment Practices Liability Insurance policy with Wallace and Turner for 2023-2026 for \$1,204.00 per year totaling \$3,612.00.

(Lawsuit coverage from disgruntled former employees. Limit: \$1,000,000.00.)

Moved: Amy Brooks; Seconded: Thomas Baugh. Motion carried.

7. Approve Side A coverage policy with Wallace and Turner for 2023-2026 for \$313.00 per year totaling \$939.00.

(Lawsuit coverage for Board Members.)

Moved: Thomas Baugh; Seconded: Amy Brooks. Motion carried.

8. Approve Sexual Misconduct coverage policy with Wallace and Turner for 2023-2026 for \$1,023.00 per year totaling \$3,069.00.

Moved: Amy Brooks; Seconded: Thomas Baugh. Motion carried.

9. Approve registration for the OAASFEP conference for Executive Director in the amount of \$475.00 plus associated costs.

Moved: Thomas Baugh; Seconded: Amy Brooks. Motion carried.

10. Approve Policies: 3.02 (Criminal Records Check), 4.01 (Employment of Substitute Teaching Staff), 6.32 (School Bus Emergency and Evacuation Procedures), 6.60 (Overdose Reversal Drugs), 6.63 (Artificial Intelligence), 6.64 (Seizure Safety), 7.04 (Promotion, Placement, and Retention), 7.08 (Achievement Testing Policies), 8.05 (Cash in School Buildings), 8.10 (Uniform Federal Grant Guidance), 8.13 (Procurement with Federal Grants/Funds), 9.04 (Gifts, Grants, and Donations), 9.08 (Title IX Grievance Procedure Employee and Student), 9.09 (Harassment and Violence), 9.12 (Racial/Ethnic/National Origin/Disability/Sex/Religion Harassment and Discrimination Policy Covering Employees), 9.13 (Racial/Ethnic/National Origin/Religious Harassment and Discrimination Policy Covering Students), 9.19 (Section 504, ADA Grievance Procedure), 9.26 (Emergency Management Plan), 9.45 (Accommodation Policy Covering Employees) and Resolution Updating References to ODE to DEW.

Moved: Amy Brooks; Seconded: Thomas Baugh. Motion carried.

VI. Good of the Order

Paul Newman, Sr. - Kudos to getting three leaders to come and visit. Please list “graduation” items under Good of the Order next month.

Dave Stevens - School Board Conference, November 12-14 in Columbus. More information at OSBA website. Anyone interested? (tabled until October board meeting)

VII. Adjournment

Moved: Thomas Baugh; Seconded: Amy Brooks. Motion carried.

Next Directors Meeting October 23, 2023, at 8:30 a.m.

Date Approved: _____

Nancy Sturtz, President _____

David Stevens, Treasurer _____