

**Fairborn Digital Academy
Board of Directors Meeting Minutes
July 21, 2025
57 East Dayton-Yellow Springs 8:30 AM**

Our Mission:

Fairborn Digital Academy is a school-of-choice providing student-centered and personalized educational experiences resulting in a culture of academic excellence for at-risk students.

Call to order: 8:36 a.m.

Board members present: Nancy Sturtz, President; Paul Newman, Sr., Vice-President; Jane Doorley.

Non-officios present: Erik Tritsch, Executive Director; Dave Stevens, Treasurer (via phone).

Ex-officios present: Kim Sherwood.

Sponsor representative: Katie Frank.

I. Public Comment

II. Approval of minutes of June 23, 2025, meeting

Further, that such minutes be approved.

Moved: Paul Newman, Sr.; Seconded: Jane Doorley. Motion carried.

III. Treasurer's report and approval

Further, that the treasurer's report be approved.

Moved: Jane Doorley; Seconded: Paul Newman, Sr. Motion carried.

IV. Executive Director's report

Charter School Specialists

Katie Frank - Sponsor Connection added a link/timeline for SES audit year.

Five-Year Forecast

Fire Monitoring

Miami Valley Educational Computer Association (MVECA) Associate Member Agreement
Southwestern Ohio Instructional Technology Association (SOITA) Memberships

Imagine Learning

Kitchen Painting and Office Closets

Ohio Association of EMIS Professionals Membership

Stipend

V. Business

1. Approve verification of enrollment.

Moved: Paul Newman, Sr., Seconded: Jane Doorley. Motion carried.

2. Approve credit card report.

Moved: Jane Doorley; Seconded: Paul Newman, Sr. Motion carried.

3. Approve 5-year forecast.

Moved: Paul Newman, Sr.; Seconded: Jane Doorley. Motion carried.

4. Approve annual monitoring of the fire-alarm system with Megacity for \$540.00.

Moved: Jane Doorley; Seconded: Paul Newman, Sr. Motion carried.

5. Approve contract with MVECA for Associate Member services for FY 26 for \$9,892.71.

Moved: Paul Newman, Sr.; Seconded: Jane Doorley. Motion carried.

6. Approve Advantage Membership with (SOITA) for FY26 school year for \$176.00.

Moved: Jane Doorley; Seconded: Paul Newman, Sr. Motion carried.

7. Approve contact with Imagine Learning from August 2025 through July 2026 for \$29,075.00.

Moved: Paul Newman, Sr.; Seconded: Jane Doorley. Motion carried.

8. Approve painting of kitchen and installation of shelves in Main Office by Icori, LTD for \$1,600.00.

Moved: Jane Doorley; Seconded: Paul Newman, Sr. Motion carried.

9. Approve OAEP Professional Membership for EMIS professional for FY26 for \$50.00.

Moved: Paul Newman, Sr.; Seconded: Jane Doorley. Motion carried.

10. Approve Hope Young for a Building Leadership Stipend of \$1,000.00.

Moved: Jane Doorley; Seconded: Paul Newman, Sr. Motion carried.

Good of the Order

VI. Adjournment

Moved: Paul Newman, Sr.; Seconded: Jane Doorley. Motion carried.

Next Directors Meeting August 18, 2025, at 8:30 a.m.

Date Approved: _____

Nancy Sturtz, President _____

David Stevens, Treasurer _____