

**Fairborn Digital Academy
Board of Directors Minutes
August 18, 2025
57 East Dayton-Yellow Springs 8:30 AM**

Our Mission:

Fairborn Digital Academy is a school-of-choice providing student-centered and personalized educational experiences resulting in a culture of academic excellence for at-risk students.

Call to order: 8:30 a.m.

Board members present: Nancy Sturtz, President; Paul Newman, Sr., Vice-President; Jane Doorley; Thomas Baugh.

Non-officios present: Erik Tritsch, Executive Director; Dave Stevens, Treasurer (via phone); Jessica Biggers, Principal; Courtney Patrick, Vice-Principal.

Ex-officios present: Kim Sherwood.

Sponsor representatives: Katie Frank; Lauren Shockley.

I. Public Comment

II. Approval of minutes of July 21, 2025, meeting

Further, that such minutes be approved.

Moved: Paul Newman, Sr.; Seconded: Jane Doorley. Motion carried.

III. Treasurer's report and approval

House Budget Bill 96 - 5 year forecast is changing to a 4 year forecast, beginning in October, this year only.

Further, that the treasurer's report be approved.

Moved: Jane Doorley; Seconded: Thomas Baugh. Motion carried.

IV. Executive Director's report

Charter School Specialists

House Bill 96 is causing lots of changes; Charter School Specialists legal team is reviewing to help implement and explain the changes.

Open Meetings and Public Records (<https://charterschoolspec.com/board-trainings/>)

Zoom - increase in cost, valuable for special education.

Frontline Services - recruiting staff through Warren County ESC.

Digital Learning Annual Conference

Summer School

Incentive Bonus - last year for this bonus.

Personnel

V. Business

1. Approve verification of enrollment.

Moved: Thomas Baugh; Seconded: Paul Newman, Sr. Motion carried.

2. Approve contract with MVECA for Zoom from 9/4/2025 to 9/3/2026 for 20 licenses costing \$15.06 per license for \$301.20.

Moved: Paul Newman, Sr.; Seconded: Jane Doorley. Motion carried.

3. Approve contract with Warren County ESC for Frontline Services for \$4,047.47 for FY26.

Moved: Jane Doorley; Seconded: Thomas Baugh. Motion carried.

4. Approve registration (\$699.00 each) and expenses for up to 5 people to attend the Digital Learning Annual Conference (DLAC) in Sacramento, CA February 18-20, 2026 paid for with Expanding Opportunities for Each Child grant.

Moved: Thomas Baugh; Seconded: Paul Newman, Sr. Motion carried.

5. Approve summer school payment to Sarah Snyder for 18 classes at \$20.00 each for \$360.00.

Moved: Paul Newman, Sr.; Seconded: Jane Doorley. Motion carried.

6. Approve Executive Director incentive bonus for \$20,000.00 (80% attendance (\$5,000.00 for each 5% over 60%) for FY25.

Moved: Jane Doorley; Seconded: Thomas Baugh. Motion carried.

7. Approve contracted pay of Mitchell Waterman through Greene County ESC for as needed Accountability Coach, to be paid at the rate of \$34.21 per hour, not to exceed 29 hours per week for FY26.

Moved: Thomas Baugh; Seconded: Paul Newman, Sr. Motion carried.

Good of the Order

Jane Doorley - It looks like the school year is off to a good start. For summer school, is the amount being paid to Sarah Snyder adequate? You are getting a good deal!

VI. Adjournment

Moved: Paul Newman, Sr.; Seconded: Jane Doorley. Motion carried.

Next Directors Meeting September 22, 2025, at 8:30 a.m.

Date Approved: _____

Nancy Sturtz, President_____

David Stevens, Treasurer_____