

Fairborn Digital Academy
Board of Directors Meeting Minutes
August 21, 2023
57 East Dayton-Yellow Springs Road
8:30 AM

Our Mission:

Fairborn Digital Academy is a school-of-choice providing student-centered and personalized educational experiences resulting in a culture of academic excellence for at-risk students.

Call to order: 8:34 a.m.

Board members present: Nancy Sturtz, President; Paul Newman, Sr., Vice-President; Thomas Baugh; Jane Doorley; Amy Brooks.

Non-Officious present: Erik Tritsch, Executive Director; Jessica Biggers, Principal; Courtney Patrick, Vice-Principal.

Ex-Officios: Cheryl Brown, Hope Young, Kim Sherwood.

Sponsor representative present: Kristin Frane, Frank Stoy.

I. Public Comment

II. Approval of minutes of August 24, 2023, meeting

Further, that such minutes be approved.

Moved: Thomas Baugh; Seconded: Paul Newman, Sr.. Motion carried.

III. Treasurer's report and approval

Further, that the treasurer's report be approved.

Moved: Paul Newman, Sr.; Seconded: Jane Doorley. Motion carried.

IV. Executive Director's report

Charter School Specialists

Congratulations and thanks to FDA for the successful 22/23 school year.

The purpose of the school board is to determine how well the school is doing.

Charter School Specialists purpose is to facilitate the needs of the school.

Check At-A-Glance for reports.

End of year compilation report

Details of legislative letter from Dave Cash

HB 33 - How did your representatives vote?

Treasurers need to reduce debt. (30–60% cash on hand preferred).

Sunshine Law Training. <https://sunshinelaw.ohioattorneygeneral.gov>

Sweet Corn Festival

Purposes - student and staff recruitment and community outreach.

Successful weekend August 12-13, 2023.

Graduation

New Hires

Summer school reimbursement

Security Upgrades

Insurance Policy

Are Board members interested in an insurance policy to cover Board members for the cost of \$400.00? (Site A policy.)

V. Business

1. Approve graduation of Gwen Mefford-Miller (June 2023) and Dylan Eldridge, having met all State and FDA requirements.

Moved: Jane Doorley; Seconded: Paul Newman, Sr.. Motion carried.

2. Approve verification of enrollment.

Moved: Amy Brooks; Seconded: Thomas Baugh. Motion carried.

3. Approve hire of Cynthia Summerfield and Sarah Zecchini as part-time Accountability Coaches through GCESC to be paid at the rate of \$30.90 per hour, not to exceed 29 hours per week for the 2023-2024 school year.

Hope Young has created a handbook for new teachers.

Moved: Thomas Baugh; Paul Newman, Sr.. Motion carried.

4. Approve payment to Erik Tritsch for \$240.00 for summer school administration (12 classes at \$20.00 per class).

Moved: Paul Newman, Sr.; Seconded: Jane Doorley. Motion carried.

5. Approve purchase of Verkada 3-Year alarm license (\$2,989.08), Wireless Alarm Hub (\$408.11), and Wireless Panic Button (\$139.00) from Connection for \$3,536.19 to be paid with OFCC Security Grant.

Moved: Jane Doorley; Seconded: Amy Brooks. Motion carried.

6. Approve pillar insurance policy for three years at \$2,087.00 per year with Wallace and Turner for 2023-2026.

Moved: Paul Newman, Sr.; Seconded: Jane Doorley. Motion carried.

VI. Good of the Order

Paul Newman, Sr. - Presented idea to Greene County Giving to finance the purchase of graduation robes for FDA, including 2 wardrobe racks to hang them on. Suggested buying 2 of each size needed at the next graduation to start the collection. (The sizing is by height of students.) Greene Giving approved purchasing 24 robes at \$24.00 each for a total of \$984.00.

Courtney Patrick - Students will like the robes - but may want to show off the outfits they have chosen for the ceremony. Perhaps have them put on the robes after the dinner.

Nancy Sturtz - Thanks to Paul Newman, Sr. and Jane Doorley and all who have contributed to the improvement of our school.

Erik Tritsch - We can add a vote on the graduation gowns on to the next agenda. (Voting on robes will be moved to October so that Nancy Sturtz and Jane Doorley will be in attendance.)

Paul Newman, Sr. - When are doors coming in? Do we have a dependable construction company? Getting quotes? Can Greene County Career Center help?

Erik Tritsch - We are working on all of those things. We really need Intervention Specialists!

VII. Adjournment

Moved: Thomas Baugh; Seconded: Amy Brooks. Motion carried.

Next Directors Meeting September 18, 2023, at 8:30 a.m.

Date Approved: _____

Nancy Sturtz, President _____

David Stevens, Treasurer _____