

Fairborn Digital Academy
Board of Directors Meeting Minutes
March 24, 2025
57 East Dayton-Yellow Springs 8:30 AM

Our Mission:

Fairborn Digital Academy is a school-of-choice providing student-centered and personalized educational experiences resulting in a culture of academic excellence for at-risk students.

Call to order: 8:32 a.m.

Board members present: Nancy Sturtz, President; Paul Newman, Sr., Vice-President; Jane Doorley; Amy Brooks.

Board members absent: Thomas Baugh.

Non-Officios present: Erik Tritsch, Executive Director; Dave Stevens, Treasurer (via Zoom); Courtney Patrick, Vice-Principal.

Ex-Officios: Kim Sherwood.

Sponsor representative: Frank Stoy.

I. Public Comment

II. Approval of minutes of February 10, 2025, board meeting

Further, that such minutes be approved.

Moved: Paul Newman, Sr.; Seconded: Amy Brooks. Motion carried.

III. Treasurer's report and approval

Further, that the treasurer's report be approved.

Moved: Amy Brooks; Seconded: Paul Newman, Sr. Motion carried.

IV. Executive Director's report

Charter School Specialists - Frank Stoy

Financial audit shows us "substantially compliant" which may make the contract renewal in the Fall easier. Remember to check At-A-Glance. There is free training for anyone online.

Open Meetings and Public Records Trainings

(<https://charterschoolspec.com/board-trainings/>) Conflict of Interest Policies

Policy 1.15 - Public access must be allowed. Via Zoom - cannot discuss or approve personnel, and large purchases.

Policy 9.47 - Parents must have access to lessons, and be provided an alternative if they find the lesson unacceptable for their student.

Must notify parents if a student asks to be called by a different name, or has a preferred gender.

E-Rate - gives an 80% discount

OAASFEP Correction

OAEP Correction

Warren County hiring consortium (Frontline)

Apple

V. Business

1. Approve the graduation of Sarah Maury, Sabrina Smith, and Zoe Sturgill having met all State and FDA requirements.

Moved: Jane Doorley; Seconded: Amy Brooks. Motion carried.

2. Approve verification of enrollment.

Moved: Paul Newman, Sr.; Seconded: Jane Doorley. Motion carried.

3. Approve Policy 1.15 (Board of Directors Virtual Meetings).

Moved: Amy Brooks; Seconded: Jane Doorley. Motion carried.

4. Approve Policy 9.47 (Parents' Bill of Rights) effective July 1, 2025

Moved: Jane Doorley; Paul Newman, Sr. Motion carried.

5. Approve policies 4.01 (Employment of Substitute Teaching Staff), 6.26 (Dangerous Weapons in the Schools, Bomb Threats, and Violent Conduct), 6.64 (Seizure Safety), 7.27 (College Credit Plus), 8.05 (Cash in School Buildings), 8.10 (Uniform Federal Grant Guidance), 8.13 (Procurement with Federal Grants and Funds), 8.18 (Inventory and Disposition of Equipment Obtained with Federal Awards), and 9.15 (Food Sale Standards and Services).

Moved: Paul Newman, Sr.; Seconded: Jane Doorley. Motion carried.

6. Approve contract with MVECA for installation of 48 internet drops including parts and labor, for \$9,640.80 per year via E-Rate.

Moved: Amy Brooks; Seconded: Jane Doorley. Motion carried.

7. Approve contract with MVECA for managed internal broadband service for 3 years from July 1, 2025-June 30, 2028, for \$1,680.00 per year via E-Rate.

Moved: Jane Doorley; Seconded: Paul Newman, Sr. Motion carried.

8. Approve contract with MVECA for 2 Cisco Catalyst 9300L switches and installation for \$15,362.28 via E-Rate.

Moved: Paul Newman, Sr.; Seconded: Amy Brooks. Motion carried.

9. Approve registration (\$360.00 for Donna Smalt and Heather D'Agostino) and associated costs for the OAEP spring conference May 4-6, 2025, in Columbus.

Moved: Amy Brooks; Seconded: Jane Doorley. Motion carried.

10. Approve registration (\$578.64 for Erik Tritsch) and associated costs for the OAASFEP spring conference April 7-9, 2025, in Columbus.

Moved: Jane Doorly; Seconded: Paul Newman, Sr. Motion carried.

11. Approve one time implementation fee of \$3,087.50 and annual fee of \$4,047.47 (Due in July 2025) for Frontline Recruiting and Hiring through Warren County ESC.

Moved: Paul Newman, Sr.; Seconded: Amy Brooks. Motion carried.

12. Approve purchase from Apple for new computer and 4 years of AppleCare for \$1,748.00.

Moved: Amy Johnson; Seconded: Jane Doorley. Motion carried.

Good of the Order

Courtney Patrick - We're having great success with John Bragg tutoring the students to prepare them for the EOC tests.

Erik Tritsch - Presents postcards (with pictures from staff) with positive messages to mail to students.
Chamber of Commerce dinner on May 9th - will purchase a table for FDA. Bob Grimshaw will receive an award.

VI. Adjournment

Moved: Paul Newman, Sr.; Seconded: Jane Doorly. Motion carried.

Next Directors Meeting April 21, 2025, at 8:30 a.m.

Date Approved: _____

Nancy Sturtz, President _____

David Stevens, Treasurer _____