

**Fairborn Digital Academy  
Board of Directors Meeting  
July 24, 2023  
57 East Dayton-Yellow Springs Rd.  
8:30 AM**

Our Mission:

Fairborn Digital Academy is a school-of-choice providing student-centered and personalized educational experiences resulting in a culture of academic excellence for at-risk students.

**Call to order:** 8:33 a.m.

**Board members present:** Nancy Sturtz, President; Paul Newman, Sr., Vice-President; Jane Doorley.

**Non-Officios present:** David Stevens, Treasurer (via phone); Erik Tritsch, Executive Director; Jessica Biggers, Principal.

**Ex-Officios present:** Courtney Patrick, Kim Sherwood.

**Sponsor representative present:** Kelly Brown, Brian Dunbar.

**I. Public Comment**

**II. Approval of minutes of June 19, 2023, meeting.**

Further, that such minutes be approved.

Moved: Paul Newman, Sr.; Seconded: Jane Doorley. Motion carried.

**III. Treasurer's report and approval**

Further, that the treasurer's report be approved.

Moved: Jane Doorley; Seconded: Paul Newman, Sr. Motion carried.

**IV. Executive Director's report**

Charter School Specialists

New compliance coordinator - Kelly Brown

On-site review and annual documents - good

Check Sponsor Connection and At-A-Gance

Budget Bill "pilot" has been made permanent and will make funding more predictable.

More information to come.

Training sessions will be made available.

## Graduation

Jane Doorley - The graduation was well-organized. Can we get all of the academic regalia for our students? Explore ideas or grants to fund this endeavor, like Green Giving.

Paul Newman, Sr. - We could purchase reusable gowns. They are classy and other less expensive options can be found on the internet.

Erik Tritsch - Where to store them would be an issue and we would need many different sizes. This could be a problem as some of our graduates do not complete their studies until the last minute.

Courtney Patrick - We would have to have them dry cleaned. We could do a trial run in January.

Vice Principal position - Courtney Patrick

Executive Director Bonus

Jane Doorley - Is it possible to give Jessica Biggers a percentage bonus also?

Nancy Sturtz - The new vice-principal is Jessica's bonus.

Salary Increases

\$5,000.00 for full-time, salaried employees.

To follow new rule guidelines for teacher salaries in the budget bill and from the Coalition of online/DORS workplace learning.

New Hires

We need accountability coaches, especially an intervention specialist, and an assistant secretary.

Lion + Panda Web Hosting

GRADS Membership

## V. Business

1. Approve verification of enrollment.

Moved: Paul Newman, Sr.; Seconded: Jane Doorley. Motion carried.

2. Approve credit card report.

Moved: Jane Doorley; Seconded: Paul Newman, Sr. Motion carried.

3. Approve Courtney Patrick as Vice-Principal for 210 days beginning August 1, 2023, for FY 2023-2024.

Moved: Paul Newman, Sr.; Seconded: Jane Doorley. Motion carried.

4. Approve Executive Director incentive bonus reimbursement for Erik Tritsch for \$10,000 (73% attendance (\$5,000.00 for each 5% over 60%)).

Moved: Paul Newman, Sr.; Seconded: Jane Doorley. Motion carried.

5. Approve consent agenda Exhibit 1 for full time staff salary increases for 2023-2024 school year.

Moved: Jane Doorley; Seconded: Paul Newman, Sr. Motion carried.

6. Approve search for new part-time Accountability Coaches and part-time Secretary.

Moved: Paul Newman, Sr.; Seconded: Jane Doorley. Motion carried.

7. Approve Lion + Panda for Website hosting for \$540.00 for 1 year.

Moved: Jane Doorley; Seconded: Paul Newman, Sr. Motion carried.

8. Approve GRADS membership for the 23-24 school year for \$5,600.00

Moved: Paul Newman, Sr.; Seconded: Jane Doorley. Motion carried.

## **VII. Good of the Order**

Paul Newman, Sr. - We commend Erik and Jessica for their outstanding leadership..

## **VIII. Adjournment**

Moved: Jane Doorley; Seconded: Paul Newman, Sr. Motion carried.

**Next Directors Meeting August 21, 2023, at 8:30 a.m.**

**Date Approved:** \_\_\_\_\_

**Nancy Sturtz, President**\_\_\_\_\_

**David Stevens, Treasurer**\_\_\_\_\_