

**Fairborn Digital Academy
Board of Directors Meeting
December 15, 2025
57 East Dayton-Yellow Springs 8:30 AM**

Our Mission:

Fairborn Digital Academy is a school-of-choice providing student-centered and personalized educational experiences resulting in a culture of academic excellence for at-risk students.

Call to order 8:30am

Board members present: Nancy Sturtz, President; Paul Newman, Sr., Vice-President; Thomas Baugh, Miranda Morrison.

Non-officios present: Erik Tritsch, Executive Director; Dave Stevens, Treasurer (via phone).

Sponsor Representative: Frank Stoy.

I. Public Comment

II. Approval of minutes of November 17, 2025, meeting

Further, that such minutes be approved.

Moved: Thomas Baugh; Seconded: Paul Newman, Sr. Motion carried.

III. Treasurer's report and approval

Further, that the treasurer's report be approved.

Moved: Paul Newman, Sr.; Seconded: Miranda Morrison. Motion carried.

IV. Executive Director's report

Charter School Specialists - Frank Stoy - from Sponsor Connection:

-Feature article on Nancy Sturtz, with others coming in the future.

-No fiscal issues at this time. Focus on improving graduation outcomes.

-January 21, 2026 - training on College and Career and Open Meetings and Public Records. Remember to use the Governing Authority Timeline.

(<https://charterschoolspec.com/board-trainings/Policies and Open Meetings>)

Policy 6.45 - We do not use personal vehicles, but have a policy just in case.

Policy 9.10 - Principal is contract renewal of previous policy.

Policy 6.55 - Will be impossible to monitor outside of the building. We want to teach responsible usage.

A1 Able Pest Control

Westech - No current asbestos issues.

Renewal of contract with St. Aloysius - Some schools are renewed for only 2 years, we have a 7 year contract renewal.

Personnel

Community School Financial Disclosure - There is a fee. Is it reimbursable?

V. Business

1. Approve Verification of Enrollment.

Moved: Miranda Morrison; Seconded: Thomas Baugh. Motion carried.

2. Approve graduation of Matthew Denney, Emily Johnson, Tyler Killian, Grace Mahoro, James McClusky, Makayla Skapik, Riley Vance, and Gregory Weightman, having met all State and FDA requirements.

Moved: Thomas Baugh; Seconded: Paul Newman, Sr. Motion carried.

3. Approve policies 1.04 (Membership and Election of Board of Education), 3.10 (Alcohol and Drug Abuse Testing), 6.31 (Student Health Services and First Aid), 6.45 (Transportation of Students in Board Owned Vehicles), 6.55 (Electronic Communication Devices), 6.60 (Overdose Reversal Drugs), 8.08 (Expense Reimbursement), 9.10 (Complaints of Sexual Harassment), and 9.44 (Recording of Academic Instruction, Meetings, and Other Services).

Moved: Paul Newman, Sr.; Seconded: Miranda Morrison. Motion carried.

4. Approve contract with A1 Able for \$733.20 per year for monthly Interior/Exterior pest service and \$211.50 per year for three rodent services totaling \$944.70.

Moved: Miranda Morrison; Seconded: Thomas Baugh. Motion carried.

5. Approve contract with Westech for 6 month surveillance of asbestos containing materials for \$452.00.

Moved: Thomas Baugh; Seconded: Paul Newman, Sr. Motion carried.

6. Approve renewal of contract with St. Aloysius for seven years starting July 1, 2026 and ending June 30, 2033.

Moved: Paul Newman, Sr.; Seconded: Miranda Morrison. Motion carried.

7. Approve posting for hiring a new Administrative Assistant.

Moved: Miranda Morrison; Seconded: Thomas Baugh. Motion carried.

Good of the Order

- Paul Newman, Sr. - Congratulations to staff on all the work to renew the contract. Congratulations to Nancy for 25 years of service! Congratulations on being a school who Exceeds Standards. Merry Christmas!
- Thomas Baugh - Ditto to what Paul said.

VI. Adjournment

Moved: Thomas Baugh; Seconded: Paul Newman, Sr. Motion carried.

Next Directors Meeting January 12, 2025, at 8:30 a.m.

Graduation, January 22, 2026

Date Approved: _____ **January 12, 2026** _____

Nancy Sturtz, President _____

David Stevens, Treasurer _____